

**IMPORTANT INFORMATION**

This document is prepared originally in Chinese.

The English version of this document is for reference only.

In case of discrepancies between the English version and Chinese version, the Chinese version shall prevail.

Visitation Parish

Notice of 2022 Annual General Meeting

24 July 2022

Dear Brothers and Sisters in Christ,

2022 Annual General Meeting will be held at Tung Chung Catholic School Primary Hall on Sunday, 7 August 2022 at 1:15p.m.

Agenda:

No.	Item	Person Responsible	Minutes
1	Opening prayer	Fr. Manoj Mullackal	2
2	To approve Agenda for the 2022 Annual General Meeting	Mr. Jason Cheung	2
3	Parish Priest Statement (Appendix 1)	Fr. Manoj Mullackal	5
4	To adopt the new Constitution (Appendixes 2- Chinese version, 3- English version & 4)	Ms. Anna Yeung	10
5	To approve 2021 Chairperson Activity Report (Appendix 5)	Mr. Jason Cheung	5
6	To approve 2021 Discovery Bay Activity Report (Appendix 6)	Mr. Alejandro Tripodoro	2
7	To approve 2021 Airport Community Activity Report (Appendix 7)	Rev. Deacon John Lam	5
8	To review 2021 Parish Finance Committee Report (Appendix 8)	Mr. Rex Wong	5
9	Church Building Fundraising Activities	Mr. Nick Yim	5
10	Election for Parish Pastoral Counsel Elected Councillors to be held on 18 September 2022	Fr. Manoj Mullackal	2
11	Any other business	Fr. Manoj Mullackal	5
12	Concluding prayer	Rev. Deacon Edwin Ng	2
			50

You are welcome to attend.

Mr. Jason Cheung

Parish Pastoral Counsel Chairperson

Notes:

- (1) The quorum for the Annual General Meeting shall not be less than one half of the total number of Councillors. If a quorum is not present within half an hour from the time appointed for the Annual General Meeting, the President shall announce that the meeting be dissolved and adjourned to such date (no later than 14 days) , at such time and at such place. The necessary quorum for that meeting shall then be the number present at such meeting.
- (2) Except for amending the Constitution, any resolutions to be adopted by the Annual General Meeting shall require more than one half of the votes of Councillors (except Ex-officio Councillors) present at the meeting. In the case of a tie, a second ballot shall be held. If the tie remains unbroken even after the second scrutiny, the Chairperson of the Council or, in his absence, the acting Chairperson, shall have the casting vote.
- (3) Amendments of the Constitution  
The amendments shall come into effect after obtaining two-third majority vote of Councillors (except the Ex-officio Councillors) present at the Annual General Meeting and the ratification of the President.
- (4) For Recognised Voting Members List and Sign In Form, see Appendix 9.
- (5) Parish Pastoral Counsel members can appoint proxy to attend, see Appendix 10:  
Proxy Form.
- (6) To support the environment, the following Appendixes of this Notice will be distributed by electronic means:
  - Appendix 1: Parish Priest Statement
  - Appendix 2: 堂區牧民議會會章 (2022 年 5 月 9 日草稿)
  - Appendix 3: Visitation Constitution - English (3 May 2022 draft)
  - Appendix 4: Parish Pastoral Council Organization Proposal (R0 10 Jul 2022)
  - Appendix 5: Chairperson Activity Report
  - Appendix 6: Discovery Bay Activity Report
  - Appendix 7: Airport Community Activity Report
  - Appendix 8: Parish Finance Committee Report
  - Appendix 9: Recognised Voting Members List and Sign In Form
  - Appendix 10: Proxy Form

Please go to the Parish website <https://www.visitation-parish.com/> to view the Appendixes.